

Curriculum Board Meeting Minutes

Meeting Date: August 22, 2022

Attendance

✗	Yes		No	Norrell, Dr. Jennifer
✗	Yes		No	Campbell, Dr. Lori
✗	Yes		No	Dallacqua, Dr. Lisa

	Yes	✗	No	Miller, Ms. Avis
✗	Yes		No	Hatchett, Ms. Kimberly
✗	Yes		No	Sifuentes, Mr. Juan

Dr. Campbell opened the meeting at 6:02 p.m.

I. Roll Call

II. Benavides STEAM Academy School Continuous Improvement Plan

Presenters: Ms. Patricia Rangel & Ms. Alexa Garcia

- Principal Rangel and Assistant Principal Garcia presented Benavides STEAM Academy School Continuous Improvement Plan.
- Educational Equity Goal 1: **By February 2023, Benavides STEAM Academy will continue to implement and maintain a dual language culture in all kindergarten through second grade classrooms as measured by the Dual Language Learning Look-Fors rubric.** Action steps for the 22-23 school year are:
 - Content and language objectives shared and referenced before/during/after instruction
 - Ensure both languages are present when working outside of the literacy block
 - Utilization of language acquisition strategies to support students making cross linguistic connections
 - Develop oracy skills throughout content areas
 - Frequent checks for understanding using total participation techniques
 - Continued participation in PD
- Educational Equity Goal 2: **95% of Benavides STEAM Academy students will receive 1 or less office discipline referrals for the 2022 – 2023 school year.** Action Steps:
 - Teachers provided SEL curriculum that details grade level resources and pacing guide
 - SEL toolkit accessible to all teachers
 - Administration of Panorama screener and utilization of Panorama platform
 - Social academic intervention groups
 - SEL and Behavior request for assistance through MTSS
 - Tier II and Tier III monitored and adjusted every 6 weeks by problem solving team
- Operational Excellence: **Maintain a cumulative monthly daily attendance rate of 95% for the 22-23 school year.** Action steps:
 - Attendance matters presentation incorporated into Curriculum Night
 - Monthly attendance incentives at the classroom level
 - Quarterly attendance incentives at the school level
 - Monthly customized absenteeism letters
 - Collaborative daily attendance huddles with admin and office team
 - Daily communication with families
 - Biweekly touch base meetings with truancy officer

- Collaborative Leadership: **75% of Students in Tier 2 and Tier 3 intervention will grow at least two reading levels as measured by F&P over the course of the 2022-2023 school year.** Action steps to support this goal:
 - Tier 1 instructional Practices – focus on Guided Reading and the EA Daily 3
 - Quarterly F&P testing of all students
 - MTSS Team and reading interventionists analyze data and restructure groups every 6 weeks utilizing multiple data points
- Student Achievement Goal 1: **By winter of 2023, 60% of students grades K-2 will meet or exceed their MAP reading growth target in their dominant language.** Action steps:
 - NWEA Fall & Winter MAP test administration
 - PLC Review of Learning Continuum to identify weekly focus strands
 - PLC CFA Data Collection from District Focus Standards (RI.1, RI.2, W.1)
 - Data review by MTSS Problem Solving Team every 6 weeks for WIN time allocations
 - TA's follow a schedule of support based on the Flood Model when not assigned to language support
- Student Achievement Goal 2: **By winter of 2023, 60% of students in first grade will meet or exceed their MAP math growth target.** Action steps:
 - NWEA Fall and Winter MAP test administration
 - PLC Review of Learning Continuum to identify weekly focus strands
 - PLC CFA Data Collection from District Focus Standard (MP3)
 - Utilization of new math interventionist
 - Administration of i-Ready diagnostic and focused instruction using i-Ready resources to bridge learning gaps

III. O'Donnell Elementary School Continuous Improvement Plan

Presenters: Ms. Tonneta Davis & Ms. Lirio Ramirez

- Principal Davis and Assistant Principal Ramirez presented O'Donnell Elementary School Continuous Improvement Plan.
- Educational Equity: **Worthy Target 1: By May 2023, O'Donnell will increase the number of exits from 2022 ACCESS assessment (16 students) by 100% (32 students on the 2023 ACCESS assessment.** Action steps:
 - Writing sub-committee
 - WIDA Framework 2020 implementation
 - Provide PD on writing strategies
- Educational Equity: **Worthy Target 2: By May 2023, 60% of children with disabilities will demonstrate growth in RI.4.** Action steps:
 - Implement vocabulary resources
 - collaboration teacher/case manager
 - Monitor CFA and Aimsweb progress
- Operational Excellence: **Worthy Target 4: By May 2023 O'Donnell will maintain or exceeds a 95% or above attendance rate. In addition, O'Donnell will decrease chronic absenteeism by 4%.** Action steps:
 - Implement 22-23 attendance plan
 - Attendance huddles, to include the following staff:

- District Truancy liaison
 - Parent liaison
 - Social Workers
- Celebrations-Students & Parents
- Collaborative Leadership: **Worthy Target 5: By May 2023, 100% of O'Donnell School Teams will monitor, evaluate, and adjust the progression of collaborative teams.** Action steps:
 - 5Essentials data dive
 - Revisit PLC Model-Solutions Tree PD
 - Effective Teams Survey
 - PLC Survey
- Student Achievement: **Worthy Target 6: By May of 2023, 45% of students in grades K-5 will perform at the 40th percentile or higher on the NWEA Map reading assessment.** Action steps:
 - Implement student goal setting practices
 - Monitor CFA's-skill deficits
 - PLC-Smart goals
- Student Achievement: **Worthy Target 7: By May of 2023, 50% of 3rd-5th grade students will receive a performance level of approached, met expectations or exceeds on the 2023 Spring IAR assessment.** Action steps:
 - Implement ReadyGen, iReady, and other district platforms for test taking practices
 - Test incentives
 - Students knowing the "Why"
- Student Achievement: **Worthy Target 7: By May 2023, 75% of Prek students will demonstrate growth in Literacy and Language development domain as measured by the DRDP (desired results developmental profile) assessment.** Action steps:
 - Develop & implement DRDP checklist for LLD10
 - Implementation data dives
 - Develop student growth plan

IV. FY22 Summer Review

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared highlights from Summer Curriculum Writing Projects, Summer Professional Development and Summer School Reflections.
- Dr. Dallacqua stated "We had four weeks of instruction and were able to offer dual language programming for all of our students K through 2nd. Our middle school students were instructed in clusters of four, with an Elevate tutor and a certified instructor, and our high school credit recovery was pretty robust in terms of its programming and number of students we were able to recover credits with for the summer". She continued sharing assessment growth charts.

- Dr. Dallacqua provided an overview FY22 Summer Professional Development
 - “This year we had a high number of participants, and many of our professional development series involved more than one session, having something built upon a progression and have it be offered throughout the school year as opposed to just a one stop kind of PD.
 - It was really encouraging to see such high numbers for June and July, and then of course, August we taper off because we only offer PD until about August 8. Our teachers were with us 100% of the way and it was phenomenal. We had a really great response”.
- Lastly, Dr. Dallacqua shared a brief overview of Summer Curriculum writing
 - “We had a total of 54 applications submitted for summer curriculum writing. The most submitted projects included curriculum alignment, new courses at the high school, common formative, assessment writing, grade level change. 230 teachers participated in summer curriculum writing. I want to highlight the dual language projects that we had, it shows that the program is taking off as we continue to build grade levels, and teachers are very excited about having these resources”.

V. Summer Academic Camps

Presenter: Mr. Asa Gordon

- Mr. Gordon shared a brief overview of the summer academic camps for middle and high school “In January, when met with BPAC, I gave them a list of academic summer camps that their child can get involved, parents came back to me and shared that they were not able to afford to send their child to those camps, after talking to the administration, we were able to tap into a grant to provide for our parents and students the opportunities to go to various universities to learn not just how to get ready for college, but a real emphasis on their particular major interests, they thoroughly enjoyed it”. Mr. Gordon then shared a couple of slides with pictures from students that attended Aurora University Camp Spartan and NIU STEAM camps.
- Ms. Hatchett asked “Are we planning to do more of this? Are we going to provide the grant money so that kids can go to schools outside of this area, too? Mr. Gordon replied “Yes, and the reason why I will take a hit on why we didn't go further is because, to be honest with you, we didn't realize that it was a need, once we got the need in February, it took us a while to find local places that could work with us very quickly, but we definitely want to expand outwards, because it's one thing to go across the river to Aurora and It's another thing to say, I'm going to UCLA, right? I'm going to Florida. That's a different experience”.

VI. District Discipline Improvement Plan

Presenter: Dr. Lori Campbell

- Dr. Campbell presented updates regarding the District Discipline Improvement Plan.
- At the last curriculum board meeting, there was a discussion around the district discipline improvement plan, we worked with a team of district leaders and teachers to create the District Discipline Improvement Plan.
- We have drastically declined as it relates to total suspensions, this is dated back to 2016, but if you look at the graph included in the document, you will see starting 2018, our numbers have drastically decreased.

- The team will meet four times quarterly to look at data, disaggregate it, see where we are at that moment in time and make adjustments throughout the school year, we have included a component for schools, teaching and learning, student services and parents, because we want them well informed as it relates to the practices.
- Dr. Campbell stated we will use our new data warehouse system, School Status to monitor progress. School Status will allow us, at any point in time, to pull a full profile (academic/attendance and SEL) on any student, it is going to strengthen our practice across schools.
- A motion requesting board approval was presented at the August 22, 2022, Board of Education Meeting.

VII. Grading for Equity Update/Plan

Presenter: Dr. Jennifer Norrell

- Dr. Norrell provided an overview of the process to the Board of Education “Our summer curriculum project committee continues to work really hard finalizing their presentation. Although the summer curriculum project was inclusive of all of our grade levels, the group that actually is going to make the first big step with the pilot is our high school group”.
- The culmination of the project was about 76 pages and full of research from the initial book study that they based on Dr. Feldman's book Grading for Equity. They also incorporated others in the field in terms of analyzing and assessing grading practices like Marzano and Robert Kennedy.
- Our information technology department worked with Dr. Dallacqua to come up with a way in which we could make these changes very convenient for our educators within our student management system.
- We look to moving to a zero to four scenario for us that goes along with standard based grading. Dr. Norrell stated “I heard them loud and clear saying we need a year to let our colleagues massage this in our PLCs, however, while us as adults are figuring this out, we are not going to continue to move forward against bad research”.
- We have worked to change our student handbook just for high school because one of the things that we wanted to put an immediate fix on that barrier. We want to make the F category 50 to 59, which would then make the F, equitable to all other grades”.

VIII. FY23 Registration/Enrollment Update

Presenter: Dr. Lori Campbell

- Dr. Campbell shared FY23 registration and enrollment updates.
- Currently 95.93% of our families have completed registration, and 3.40% are working to bring in missing document before the start of school.
- Current FY23 projected enrollment is 12,722

IX. Disposal of Personal Property

Presenter: Dr. Lori Campbell

- Dr. Campbell presented a memo requesting the disposal of personal property for outdated high school math textbooks.
- A motion requesting board approval will be presented at the September 6, 2022, Board of Education Meeting.

XIII. Old Business - None

XIV. New Business - None

XV. Public Comments – None

XVI. Adjournment- The meeting adjourned at 6:40 p.m.